

DUATS

Decatur Urbanized Area Transportation Study

UNIFIED WORK PROGRAM (UWP) for Fiscal Year 2012

JULY 1, 2011 THROUGH JUNE 30, 2012

Our Vision is:

The Decatur Urbanized Area will continue to develop a regionally integrated multi-modal transportation system to meet the values, needs, and long-term goals of the area's citizens, businesses, and the traveling public.

June 2011

**UNIFIED WORK PROGRAM
(UWP)**

FY 2012

TRANSPORTATION PLANNING AND RELATED ACTIVITIES
TO BE PERFORMED WITHIN THE METROPOLITAN PLANNING AREA
DURING FY 2012, BY THE FOLLOWING MEMBERS OF THE
DECATUR URBANIZED AREA TRANSPORTATION STUDY (DUATS)

CITY OF DECATUR
COUNTY OF MACON
DECATUR PARK DISTRICT
DECATUR PUBLIC TRANSIT SYSTEM
VILLAGE OF FORSYTH
VILLAGE OF HARRISTOWN
VILLAGE OF MT. ZION
VILLAGE OF OREANA
MACON COUNTY CONSERVATION DISTRICT
ILLINOIS DEPARTMENT OF TRANSPORTATION
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
FEDERAL TRANSIT ADMINISTRATION

This document was prepared by Mark L. Smith, DUATS Study Director. Staff wishes to acknowledge the substantial input and support provided by the member entities of DUATS and our transportation planning partners who include the Federal Highway Administration, Federal Transit Administration and Illinois Department of Transportation.

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EXECUTIVE SUMMARY

This Unified Work Program (UWP) identifies the scope of work activities and corresponding budget proposed for the Decatur Urban Area Transportation Study (DUATS) during Fiscal Year 2012 (FY 2012), which covers the period July 1, 2011 through June 30, 2012. The UWP is intended to serve as a guide for the efficient use of local, state and federal funds to carry out comprehensive planning, transportation planning, and related activities within the MPA and Macon County in general. The UWP was developed to support DUATS' goals and objectives contained in the 2035 Long Range Transportation Plan (LRTP) and to meet the federal transportation planning guidelines contained in the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) and in the planning guidelines found in Volume 58, #207, 450.316 of the Federal Register.

The UWP is also intended to comply with Title VI of the 1964 Civil Rights Act (42 U.S.C. 2000d-1) and Executive Order No. 12898 on environmental justice issued on February 11, 1994. Title VI of the Civil Rights Act (42 U.S.C. 2000-1) states that "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, or activity receiving Federal financial assistance." The Executive Order on Environmental justice further amplifies Title VI by providing that "each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." These items are summarily addressed in this UWP under Element 100, Administration & Programming.

The UWP identifies five (5) planning activity areas. They are categorized as:

- 1) Administration & Programming,
- 2) Data & Information Systems,
- 3) Long Range Planning,
- 4) Transportation Management, and
- 5) Special Projects.

Administration & Programming includes activities related to the general matter of administering the DUATS organization, record keeping, creating the UWP, TIP and conducting public outreach and educational opportunities. Generally, administration is an ongoing activity. Items such as the UWP and TIP are seasonal and occupy a large amount of staff time and effort beginning in late February, culminating in its adoption in June.. Public outreach and education are ongoing, but may be viewed as somewhat intermittent in nature. Chapter 9 was removed from the 2035 LRTP and adopted as a standalone document. It contains DUATS' public participation, involvement and outreach component. It is reviewed annually.

Data & Information Systems includes collecting and analyzing transportation, land use and other resource related data, maintaining various data sets, creation of GIS products (maps, charts, etc.), coordinating the flow and sharing of information between entities while providing technical assistance to members and the public. The efforts of building a coordinated, cooperative, comprehensive, consistent and long term GIS program remains a high priority. These activities will be ongoing throughout the planning year.

Long Range Planning in FY 2012 will include the following activities:

1. Staff will continue to work toward the goals and objectives of the Safe Routes to School program.
2. Staff will begin to establish performance standards for measuring compliance with the elements of the 2035 LRTP.
3. Staff will refine plans for provisions for alternative modes of transportation and propose final amendments to the 2035 LRTP.
4. Staff will continue to cooperate, coordinate and collaborate with regional and local agencies which are or may become involved in providing transportation services for challenged individuals and families through the Human Services Transportation Plan.
5. Staff will maintain associations and provide assistance to the Macon County Transportation Group Partnership.
6. Staff will work cooperatively with local entities and stakeholders in updating the - *Decatur - Macon County Comprehensive Plan*.
7. Staff will facilitate, cooperate and coordinate with URS Corporation on the Decatur Area Transportation Efficiency Study (DATES) project.
8. Staff will continue processing traffic and related data to arrive at points that will provide a means of measuring performance of our processes and projects.

These projects are intended to achieve improve coordination, consistency and efficiency in planning for and providing transportation services, to provide a solid foundation of principles and policies to assist local governments when making land use and development decisions and to better management, operation and implementation of transportation improvements.

Transportation Management includes pavement condition, preventative maintenance scheduling, transit ridership, operations and routing along with exploring inter-modal opportunities. These activities are year round and are expanding. City, village, County Highway and township road district engineering staff will conduct and manage the former, Decatur Public Transit System (DPTS) will handle transit related issues and DUATS staff will generally manage inter-modal opportunities as they materialize.

Special Projects are usually area or topic specific, of relatively short term duration and may involve one or more jurisdictions. Staff time varies depending on the project(s). Special Projects in FY 2012 include continuation of the *Decatur Area Transportation Efficiency Study (DATES)*, the *Norfolk Southern and Brush College Road Study*, completion of the provisions for alternative modes of transportation and subsequent amendments to the 2035 LRTP, initial integration of transportation modeling and creation of new transportation analysis zones (TAZ's) in Macon, DeWitt, Christian, Logan, Piatt and Moultrie Counties.

The FY 2012 UWP does not include any funding above the contract amounts.

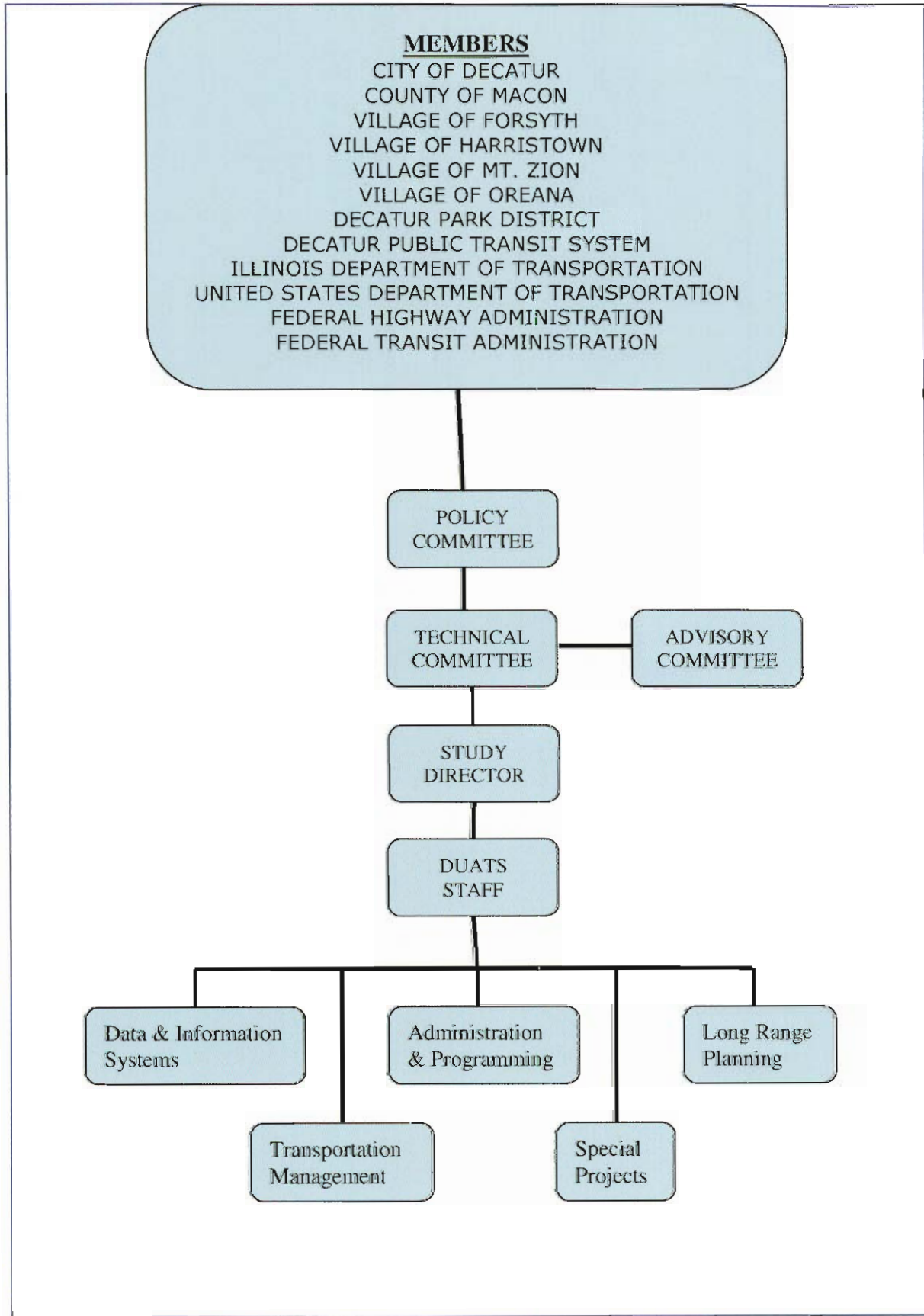
Funding for transportation and related planning and programming will include PL and FTA, totaling \$259,459. PL will amount to \$207,970 and FTA at \$51,489. The local match will be \$51,436. Local matching funds will be derived from sponsor of special projects and from the general operating budgets of DUATS member entities. \$32,000 in Special Planning and Research (SPR) funds, \$67,900 in State Metro Planning funds and contributions from local entities will be programmed to pay for the remainder the DATES project, which is scheduled to run through FY 2012.

The process of developing this UWP involved completing a series of steps. The first step involved input from the member entities on their needs regarding the broad program areas within which DUATS' work activities are to be directed. The next step was to identify projects and related tasks to be completed in support of those programs. Third, staff determines the amount of staff time and financial resources which were likely to be available in order to carry out the identified work activities. Next, estimated costs and a corresponding budget were developed. Further evaluation, scheduling, anticipated expenditures and revenues is finalized and the draft UWP was completed.

At each step of the process, a review of the goals and objectives in the 2035 LRTP and current and pending TIP's were taken into consideration. Public input was consistently sought throughout development of the UWP, through the local media, legal notices, email lists and the DUATS website. Culmination of the public review process is the required minimum thirty (30) day comment period. After the comment period the DUATS Technical Committee makes recommendations to the Policy Committee regarding amendment and/or adoption of the draft UWP. The Policy Committee has the final authority on adoption of the UWP.

The Budget for FY 2012 is shown on Page 21. Upon adoption, the UWP is submitted to the Illinois Department of Transportation.

DUATS ARCHITECTURE



DECATUR URBANIZED AREA TRANSPORTATION STUDY

POLICY COMMITTEE

Michael McElroy	<i>Mayor, City of Decatur (Chair)</i>
Don Robinson	<i>Mayor, Village of Mt. Zion (Vice Chair)</i>
Harold Gilbert	<i>Mayor, Village of Forsyth</i>
Jay Dunn	<i>Chairman, Macon County Board</i>
Roger Driskell	<i>Regional Engineer, IDOT, Region 4</i>

TECHNICAL COMMITTEE

Bruce Bird	<i>County Engineer, Macon County Highway Department (Vice Chair)</i>
William Clevenger	<i>Executive Director, Decatur Park District</i>
Tim Hemman	<i>Programming Engineer, IDOT, District 7</i>
Heather Kimmons	<i>Village Administrator, Village of Forsyth</i>
Paul McChancy	<i>Transit Administrator, Decatur Public Transit System</i>
Richard Marley	<i>Director, Decatur Department of Public Works (Chair)</i>
Matt Newell	<i>City Engineer, Decatur Department of Public Works</i>
J. L. Potts	<i>Village Administrator, Village of Mt. Zion</i>
Mark Smith	<i>Senior Planner, Decatur Dept. of Planning & Building Services</i>
Joselyn Stewart	<i>Transportation Planner, Decatur Dept. of Planning & Building Services</i>
Tony Van Natta	<i>Director, Macon County Department of Planning & Zoning</i>
Bryan Smith	<i>Chairman, Transportation Committee, Macon County Board</i>
Gordon Schrishuhn	<i>Mayor, Village of Harristown</i>
Dan Lightner	<i>Mayor, Village of Oreana</i>

ADVISORY COMMITTEE

Tom Caldwell	<i>IDOT, Office of Planning & Programming, MPO Manager</i>
J. D. Stevenson	<i>FHWA, Illinois Division, Planning and Environment Team Leader</i>
Vanessa Adams	<i>FTA, Program Development Officer</i>

STAFF

Mark Smith	<i>Study Director</i>
Joselyn Stewart	<i>Transportation Planner</i>
Vasu Pinnamaraju	<i>Environmental Planner</i>
Brad Boesdorfer	<i>GIS Coordinator</i>

ACRONYMS

AGENCIES

CHD	Macon County Highway Department
CITY	City of Decatur
COUNTY	Macon County
IDNR	Illinois Department of Natural Resources
DPD	Decatur Park District
DPTS	Decatur Public Transit System
DUATS	Decatur Urbanized Area Transportation Study
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
IDOT	Illinois Department of Transportation
IEPA	Illinois Environmental Protection Agency
MPO	Metropolitan Planning Organization
RPC	Macon County Regional Planning Commission

DOCUMENTS

STIP	Statewide Transportation Improvement Program
TDP	Transit Development Program
TIP	Transportation Improvement Program
L RTP	Long Range Transportation Plan
UWP	Unified Work Program

GENERAL

ADA	Americans with Disabilities Act
CDBG	Community Development Block Grant
CH	County Highway
FY	Fiscal Year
GIS	Geographic Information Systems
ITEP	Illinois Transportation Enhancement Program
MFT	Motor Fuel Tax
MPA	Metropolitan Planning Area
STR	Surface Transportation Program Rural (local or state)
STU	Surface Transportation Program Urban (local or state)
TAZ	Traffic Analysis Zones
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users

OUR PURPOSE

The Unified Work Program (UWP) is intended to guide the transportation planning work during the fiscal year. It identifies planning priorities, assigns staff to accomplish the work and identifies the funding allocated to the projects. Decatur Urbanized Area Transportation Study (DUATS) is required to conduct its work and comply with the following factors:

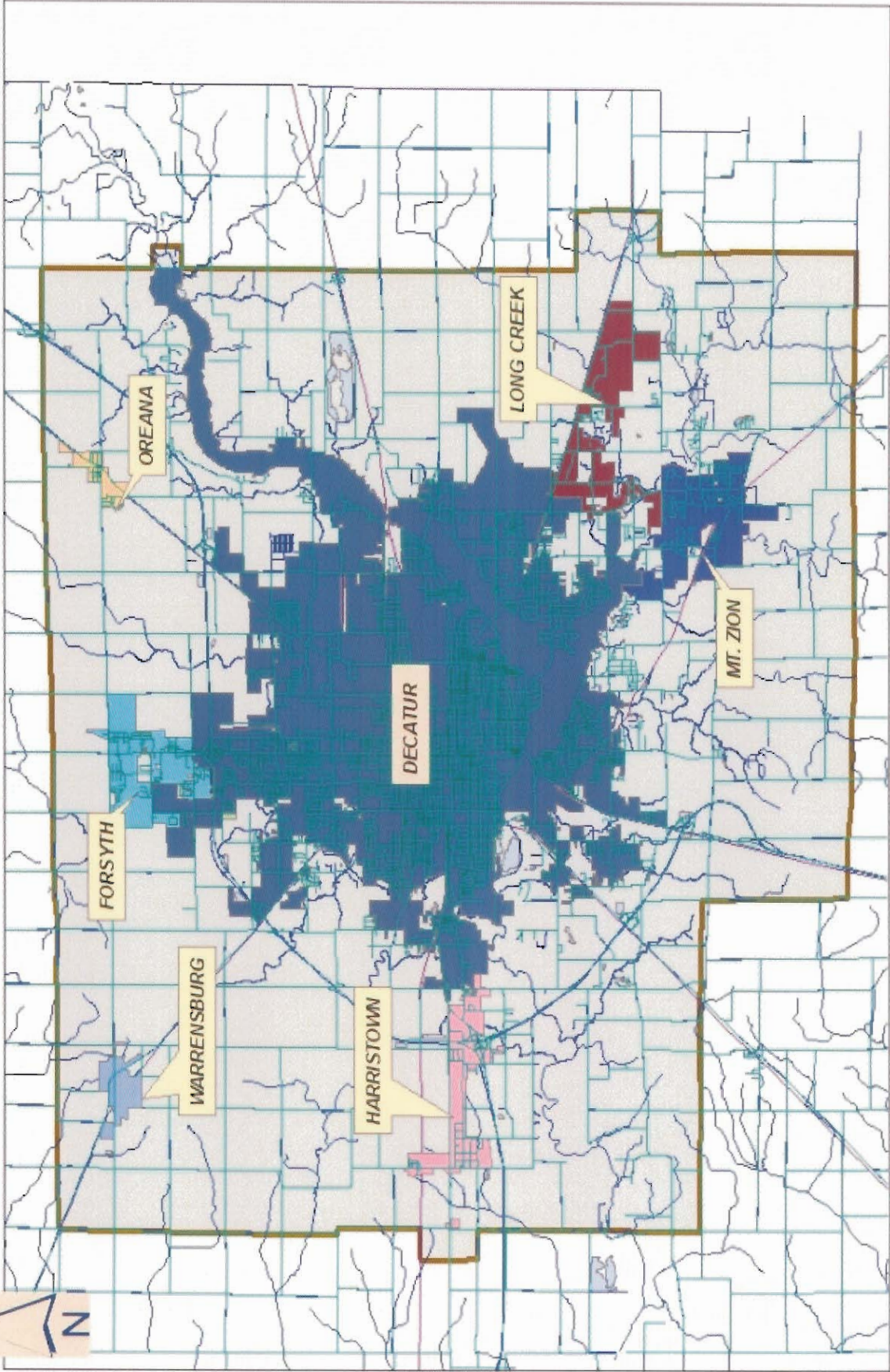
1. To support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency,
2. To increase the safety and security of the transportation system for motorized and non-motorized users,
3. Provide for the availability of accessibility and mobility options for people and for the movement of goods and freight,
4. To ensure protection is afforded to the environment, to conserve energy and strive to improve the quality of life in the area,
5. To integrate and connect various transportation modes and systems for both people and goods and freight,
6. Endeavor to increase efficiency of systems management and operations,
7. To maintain the existing transportation system and networks.

OUR GOALS¹

1. Develop a coordinated multi-modal transportation system that facilitates the safe, secure, and efficient movement of people and goods to, from, within, and through the Decatur Urbanized Area and fosters the growth of the economy.
2. Improve and maintain the transportation system to make the most efficient and cost-effective use of existing infrastructure investments.
3. Promote and expand utilization of regional facilities.
4. Develop and promote a regional Public Transit System that provides area citizens with a competitive alternative to the private automobile.
5. Promote alternative modes of transportation and related facilities including pedestrians and bicycles.
6. Coordinate transportation improvements to insure compatibility and sensitivity with the social, economic, and ecological environments.

¹ Pages 12 - 17, DUATS 2035 LRTP

DUATS' METROPOLITAN PLANNING AREA



OUR HISTORY

In the early 1960's, Federal legislation was passed requiring all urbanized areas of 50,000 or more to plan and program Federal Aid Highway projects using a continuing, comprehensive and cooperative process. As a result of this legislation a new organization, the Decatur Urbanized Area Transportation Study was created through an intergovernmental agreement. The agreement was signed by the County of Macon, the Macon County Regional Planning Commission (RPC), City of Decatur, Village of Forsyth, Village of Mt. Zion, Decatur Public Transit System and the Decatur Park District, has continued the Three 'C' (*comprehensive, coordinated, continuing*) transportation planning process. Reauthorization of the Intergovernmental Agreement (IGA) occurred in 2002 and 2011. Amendments to the IGA as part of the reauthorization process and separately in early 2006.

DUATS, through the City of Decatur's Dept. of Planning & Building Services, has responsibility for the following documents and transportation programming.

1. Provide a means of efficient communication between several Federal and State agencies and various units of local government within the Metropolitan Planning Area,
2. To encourage effective cooperation between Federal Highway Administration (FHWA), Illinois Department of Transportation (IDOT), Illinois Department of Natural Resources (IDNR) and the various agencies and units of local government regarding implementation of the plans and provisions of the Long Range Transportation Plan (LRTP), Transportation Improvement Plan (TIP) and Unified Work Program (UWP),
3. Review and provide recommendations and comments regarding developments planned or proposed within the MPA,
4. Annually review and comprehensively update the LRTP at least every five (5) years to ensure it contains the priorities, goals, objectives, programming and projects of importance, relevance and timeliness to DUATS members, programming and the public.
- 5) Prepare an annual UWP setting forth the transportation and related activities and programming to be accomplished in a given year,
6. Annually update the TIP which shows the four (4) year plan for transportation improvements within the MPA,
7. To foster and encourage greater awareness of DUATS and its role in promoting and meeting the transportation needs as set forth in the Vision Statement and the LRTP.
8. Be involved in, support and provide assistance for Human Services Transportation Planning activities in the urban and rural areas of the County.

OUR AREA, POPULATION & INFRASTRUCTURE

The Urbanized Area, as currently defined by the U.S. Census Bureau, includes approximately 103 square miles, containing the municipalities of Decatur, Forsyth, Harristown, Long Creek, Mt. Zion and Oreana. In 2000 the population within the Urbanized Area was 101,600. The 2010 Urbanized Area population is approximately 96,000, a 5.8% decrease.

The 20 year Metropolitan Planning Area (MPA) contained a 2000 population of 105,420, encompasses 219 square miles. DUATS estimates the population within the MPA decreased 3,250, a 3.0% decline.

Population & Change by Municipality

<u>Municipalities</u>	<u>2000</u>	<u>2010</u>	<u>No. Change</u>	<u>% Change</u>
Decatur	81,860	76,122	(5,738)	(7.0)
Forsyth	2,434	3,490	1,056	30.3
Harristown	1,338	1,367	29	2.1
Long Creek	1,364	1,328	(36)	(2.6)
Mt. Zion	4,845	5,833	988	16.9
Oreana	892	875	(17)	(1.9)
Warrensburg	1,289	1,210	(79)	(6.1)

Source: U.S. Census Bureau

Figures in parenthesis () reflect population loss between 2000 and 2010.

Although population showed a decrease, vehicle miles traveled, frequency of trips and truck and rail freight movement remain stable to increasing. At this time, indicators reveal that the surface transportation network will continue to experience general and segment specific demands and stress.

The 2035 LRTP prioritizes projects planned to be completed during the 20 year planning horizon. These projects are intended to accommodate the expected growth in demand for surface transportation and maintenance and improvements to the network. The TIP targets specific transportation improvements during the next 1-4 years. Staff intends to monitor traffic statistics, investigate local travel behavior and recommend actions to assist local decision makers in understanding the needs and creating plans to address traffic and pedestrian safety, congestion, capital improvements and operations and maintenance.

ADMINISTRATION and STAFFING

The graphic representation shown on Page 7 identifies the framework and governance of DUATS. Final decision making authority rests with the Policy Committee. The Technical Committee makes recommendations for action to the Policy Committee. Staff conducts the day to day administration, handles operations and makes recommendations to the Technical

Committee as needed. The Advisory Committee meets on an as needed basis and makes its recommendations to the Policy Committee. Special committees are created by the Policy Committee to address specific issues or assist with particular projects.

Direct staffing of DUATS consists of four positions. They include the Study Director, Transportation Planner, a Environmental Planner and GIS Coordinator. The 2035 LRTP intends that staff and DUATS in general become more proactive and diligent in its assigned tasks and roles in order to enhance its relevance, expand transportation planning support services and become more assertive in seeking public input while creating working relationships with associates and partners in local and regional transportation and transportation related matters. Assistance to the County and other DUATS member entities is readily provided in the interest of cooperation, coordination and collaboration as it relates to eligible transportation planning activities.

Support and assistance is provided to DUATS staff by the Decatur Public Transit System (DPTS), Decatur's Development Services Department and Department of Public Works, Macon County Highway Department, Macon County Planning & Zoning Department, Villages of Forsyth and Mt. Zion, Decatur Park District and a host of special interest individuals, agencies and entities. Staff acknowledges and expresses its gratitude to all of our partners that so graciously provide input, comments, suggestions and data for our planning efforts.

100 ADMINISTRATION & PROGRAMMING

1. Prepare program and project status reports for IDOT and others, as appropriate,
2. Seek public outreach opportunities within the MPA in order to inform various audiences about transportation, land use and related topics and to use the meetings as an opportunity to obtain suggestions and feedback regarding transportation issues. These groups may include elected officials, public officials, public interest groups, neighborhood groups, the media and the general public including minority, low income, handicapped, and the elderly populations,
3. Administer transportation planning contracts, preparing documentation, invoices and detailed costs chargeable to accounts for eligible programming activities,
4. Provide staff support to the Policy, Technical, and Advisory Committees, member entities and other committees as may be assigned,
5. Prepare the technical reports and resolutions as appropriate,
6. Provide clerical support to the planning process and administration of DUATS,
7. Impart continuity to the transportation planning process,

8. Monitor compliance with Environmental Justice standards,
9. Identify minority and low-income populations and strive to develop project improvements which increase awareness in public involvement, and which increase the public sectors that have access to the transportation planning process,
10. Administer all aspects of the Decatur Public Transit System (DPTS) including budgeting, financial oversight, capital acquisitions, staff coordination, oversight of operations and documentation,
11. Prepare and submit funding applications,
12. Prepare all agendas, minutes, meeting notices and resolutions,
13. Serve as liaison between the Federal, State, local units government and the public,
14. Maintain all required documentation and fiscally pertinent records,
15. Attend Technical and Policy Committee meetings,
16. Coordinate activities with the Transit Administrator of DPTS staff,
17. Administer all aspects of DPTS' state and federal grants including grant applications, certification, documentation, billings, and quarterly progress reports,
18. Attend and represent DUATS at various workshops, seminars and conferences, such as the IDOT Fall Planning Conference,
19. Work to improve the Public Participation Plan as deemed necessary,
20. Participate in transportation related public meetings,
21. Prepare news releases as warranted,
22. Make information and data accessible to the public,
23. Improve and maintain the transportation portion of the City's web site,
24. Develop the annual Unified Work Plan,
25. Propose revisions to the UWP, to address changing conditions, needs, and funding,
26. Maintain and update the 4 year, multi-modal TIP, including capital and operating costs of DPTS,
27. Make revisions to the TIP as necessary, to address changing conditions, needs, and funding,

28. Annually review and update the adopted project selection criteria,
29. Recruiting and hiring staff and interns, as needed,
30. Develop brochures, flyers and other materials to promote transportation planning, provide information to the public and assist local entities with the decision making process,
31. Stay abreast of community attitudes and functions which may influence the transportation planning process,
32. Keep a continual record of public and private inquiries regarding transportation issues,
33. Attend training classes related to GIS and transportation planning,
34. Interact with other planning and development staff members to improve communication, avoid conflicting agendas and facilitate a cooperative and fostering working environment,
35. Continually assess the existing street network and transportation delivery system in order to determine changes or improvements which would assist redevelopment efforts,
36. Participate in special instances which may include map preparation for the Zoning Board of Appeals, the Plan Commission, Parking and Traffic Studies, and the Parking and Traffic Commission, and
37. Plan and mitigate if necessary various transportation projects, studies and issues with a focus and emphasis on safety, security, environmental mitigation, operations and management.

200 DATA & INFORMATION SYSTEMS

1. Provide continued assistance and support to the GIS Coordinator in enhancing GIS for expanded use in studying and evaluating land use, transportation systems, route networks and properties, growth and development patterns, inter-modal needs and opportunities and their interactions and dependencies,
2. Begin analyzing traffic volumes, crash data and access management to improve safety,
3. Improve and develop new internet applications for use by and education of the public,
4. Provide data support and recommendation to DUATS members regarding traffic, land use and other transportation related impacts.
5. Maintain monthly assessment of DPTS operations including ridership by mode and by rider type, routes and services, revenues and expenditures, and grant funds available,

6. Improve, expand and update GIS data and resources that results in a more complete understanding of the transportation system within the MPA and the region,
7. Continue the implementation and data sharing by the member entities with the goal of ensuring its congruency, integrity and timeliness,
8. Collect, update, process, analyze and share information on traffic counts, transportation modes, systems, safety, security, socio-economic characteristics and land use,
9. Work with the other MPO's in the State with the study, development and implementation of a transportation model which would be of benefit to DUATS.

300 LONG RANGE PLANNING

DECATUR SAFE ROUTES TO SCHOOL PROGRAM

Staff will continue to work with school districts with projects and programs that enable and encourage walking and bicycling to and from school. The program was initiated with Harris Elementary School in Decatur District #61. Staff intends to expand the number of participating schools and seek to provide safe routes to school for more children in grades Kindergarten through 8th grade in Decatur and possibly other districts located in the planning area.

DECATUR METRO AREA GREENWAY PLAN

The Greenway Plan was developed in March 1998. A number of trails have been constructed along corridors that were identified in the Plan. Community surveys and public opinion consistently rank bike and pedestrian ways as high priorities projects. Decatur Park District, Macon County Conservation District, County Highway Department, Forsyth and Mt. Zion all have constructed trails or have Enhancement Grant Applications pending for the addition of miles of trails within the MPA. The League of Illinois Bicyclists has also provided much needed assistance in our trail planning endeavors.

Staff will continue to partner with the previously mentioned entities as the comprehensive update to the Greenway Plan continues into the FY 2011 planning year.

HUMAN SERVICES TRANSPORTATION

Staff has been working with local social service agencies and units of local government to create, enhance and improve transportation services for individuals and families in areas of the County which are underserved or which have no public transportation available. Staff will work with the Region 8 coordinator, the Macon County Transportation Partnership and representatives

of local, rural and urban areas, social service providers and other interested persons and parties on providing service to those individuals and families who have limited or no public transportation options.

400 TRANSPORTATION MANAGEMENT

1. Review and recommend short term transportation goals and objectives,
2. Analyze and recommend short term, low cost improvements to enhance multi-modal system efficiency,
3. Develop and implement system management practices and programs to improve transportation system performance and to reduce operating and maintenance costs,
4. Revise annual transportation goals and objectives,
5. Develop transportation system management programs, including the pavement management system and the safety management system, consistent with Federal regulations.
6. Review and update DPTS performance standards, and analyze DPTS' performance relative to other similar transit systems,
7. Conduct on/off board transit passenger counts and surveys to assist with creating new routes and designing more efficient routes and schedules,
8. Carry out studies on transit fares, scheduling, routing, service for the disabled and the elderly, DBE/WBE/MBE participation, private enterprise involvement in transit, and other areas as needed,
9. Analyze paratransit and fixed route vehicle needs and plan for transit fleet replacement,
10. Prepare the annual year-end operating data report, including salaries and wages, vehicle use, ridership, and operating data,
11. Review the performance of DPTS' paratransit services for the disabled and update the paratransit program as necessary,
12. Conduct transit security inspections to determine quality of service and take action to correct deficiencies,
13. Identify any problems in the operational, maintenance or administrative areas of the transit system, analyze them, develop alternative solutions, and select and implement the best solution(s),

14. Maintain a financial contingency plan for DPTS in the event that state or federal funds are reduced or eliminated,
15. Continue to monitor transit service to the Hickory Point Mall in Forsyth and prepare monthly and annual reports on service to the Mall,
16. Monitor the use of the fixed route bus system by people with disabilities during the year, and identify ways to improve service,
17. Make transit route and schedule changes as needed and monitor the changes,
18. Continue to explore the possibility of extended transit services to areas such as Forsyth, Mt. Zion, Harristown, and Long Creek,
19. Analyze the consultant's trolley utilization recommendations and implement the best options.

500 SPECIAL PROJECTS

DECATUR AREA TRANSPORTATION EFFICIENCY STUDY (DATES)

URS Corporation will continue to provide professional services for this Study. The Study began in mid-December, 2010, and is scheduled to be completed in the Summer of 2012. URS will assist DUATS staff in analyzing the efficiency of the existing transportation system and make recommendations which will be prioritized into action steps intended to increase the efficiency of the transportation network for all modes and users. DATES is considered as crucial to the economic well being of the region and will address the following premises and purposes.

The Decatur MPA has an extensive surface transportation network and facilitates which allow the movement of people products, goods, materials and commodities to major industries, businesses and employment centers. The network is constrained by congestion, limited and outdated freight facilities which compromise its efficiency, creates safety, security and operations and maintenance concerns for all transportation users, negatively affects the regional quality of life, e.g., truck intrusion into neighborhoods, land use incompatibilities, air quality and related health impacts, restricted mobility, delays at "at grade crossings," noise and visual impacts and inefficiencies are projected to worsen over the next twenty-five years.

URS will provide a detailed description of the movement of goods through the MPA, will identify the obstacles to a safer and more efficient freight and traffic flow, propose strategies to grow an economical, safe, secure and efficient system that enhances regional mobility for all transportation users while highlighting new opportunities for economic development.

The funding needed to complete the Study is estimated to be \$175,000 during FY 2012. Funds will come from both public and private sources. The sources include \$68,000 in State

Metro Planning Funds, \$32,000 in SPR and \$25,000 each from the City of Decatur, Macon County and the Economic Development Corporation.

NORFOLK-SOUTHERN / BRUSH COLLEGE ROAD STUDY

This is a City of Decatur project to study and recommend the best alternative for addressing the safety, security, capacity and general inadequacies of Brush College Road between William Street and Fairies Parkway. DUATS staff will provide support and assistance through the planning process.

Funding of this Study does not involve any DUATS funds. It will be paid through City of Decatur and the Illinois State Capital Bill.

DUATS INCOME & EXPENSES

FY 2012 Unified Work Program

<u>INCOME</u>		
<u>TYPE</u>	<u>INCOME AMOUNT</u>	<u>EXPENSE AMOUNT</u>
Transportation Planning Funds (PL)	207,970.00	
FTA Administration Funds (5303)	51,489.00	
Special Planning & Research (SPR) ⁽¹⁾	32,000.00	
State Metro Planning Funds ⁽²⁾	67,903.00	
Local Agency Contributions to DATES	75,000.00	
Total Income	\$ 434,362.00	
<u>EXPENSES</u>		
Staff Costs ⁽³⁾		
Study Director (MS) 80%		64,481.00
Transportation Planner (JS) 50%		36,233.00
GIS Coordinator (BB) 80%		54,029.00
Environmental Planner (VP) 50%		31,659.00
Transit Planning Activities		47,160.00
Office Expenses		7,800.00
Training, Education, Conferences		3,000.00
Dues & Memberships		1,000.00
Hardware & Equipment		1,000.00
Software ⁽⁴⁾		8,000.00
Other, Unassigned		5,000.00
DATES Project		175,000.00
Total Expense		\$ 434,362.00

⁽¹⁾ These SPR funds are currently under contract agreement w/IDOT per State Obligation #11T0078, effective from 12.10.2010 through 12.09.2012

⁽²⁾ These State Metro Planning Funds are currently under contract agreement w/IDOT per State Obligation # 11T0044, effective from 08.09.2010 through 08.18.2012

⁽³⁾ Percent time X Labor Base + Benefits = Base w/Fringes X 80% = Amount

⁽⁴⁾ For County Highway Transportation Software Maintenance

**A POLICY COMMITTEE RESOLUTION
APPROVING THE FY 2012 UNIFIED WORK PROGRAM
FOR THE DECATUR METROPOLITAN PLANNING AREA**

WHEREAS, the Decatur Urbanized Area Transportation Study (DUATS) in cooperation with the Illinois Department of Transportation (IDOT), embraces and employs a continuing, comprehensive and cooperation (3C) transportation planning process which is in compliance with Federal regulations for the Urbanized and Metropolitan Planning Areas, and

WHEREAS, staff and the member entities intend to undertake various transportation and related planning activities during the program year beginning July 1, 2011, and ending June 30, 2012, which support the 3C process, and

WHEREAS, on April 12, 2011, the DUATS Technical Committee reviewed the proposed work program contained in the Draft FY 2012 Unified Work Program (UWP), tentatively approved it and recommended to the Policy Committee that said Draft be placed on file for public review and comment, and

WHEREAS, on April 12, 2011, the DUATS Policy Committee reviewed said Draft FY 2012 UWP, tentatively approved and authorized staff to place said Draft on file for public review and comment, and

WHEREAS, public notice was provided and the Draft was placed on file for public review and comment in accordance with the approved By-Laws, and

WHEREAS, no public comment was received during the public review period and on June 14, 2011, said Technical Committee unanimously recommended that the DUATS Policy Committee approve and adopt said UWP as attached herewith,

NOW THEREFORE BE IT RESOLVED, by said Policy Committee that the FY 2012 Unified Work Program is hereby approved as presented and attached.

Approved, Adopted and Effective on June 14, 2011.


Mike McElroy, Chair
DUATS Policy Committee